



COURSE REGISTRATION FORM

Phone: 1800 802 402 Fax: (03) 9210 5474

Please complete and email to cate.sharp@agilented.com
or fax to 03 9210 5474 attention to Cate Sharp

Please use a separate registration form for each student attending

Course Name	<input type="text"/>	Course Code	<input type="text"/>
Course Dates	<input type="text"/> / <input type="text"/> / <input type="text"/> 2010	to	<input type="text"/> / <input type="text"/> / <input type="text"/> 2010
Given Name	<input type="text"/>	Surname	<input type="text"/>
Job Title	<input type="text"/>		

Company Name	<input type="text"/>		
Department	<input type="text"/>		
Billing Address	<input type="text"/>		
Suburb	<input type="text"/>	State	<input type="text"/>
		AUST	Postcode <input type="text"/>
Email	<input type="text"/>	Daytime Contact#	<input type="text"/>

In relation to this course, what instrument model do you use?

In relation to this course, what software and what version do you use?

Select method of payment

(Please fill in only the information appropriate to your selected payment method)

Credit Card #	<input type="text"/>		
Card Type	<input type="text"/>	Expiry	<input type="text"/>
		Cardholder Name	<input type="text"/>
Fax for cardholder	<input type="text"/>		
Amount payable	<input type="text"/>	(inc GST and pricing is subject to change without notice)	PO Number <input type="text"/>
Authorising Signature:	<input type="text"/>		

(PO must be faxed with registration form prior to event)

In order to ensure high quality service and support and to inform you about Agilent products and services that relate to you, Agilent Technologies may use the information you provided to contact you. Is this acceptable?

Yes, Agilent may use the information that I supplied to contact me regarding other topics that might be of interest to me.

You will be contacted within three (3) business days to confirm your enrolment in the desired course(s). If you provide a purchase order number or your credit card details, your space will be reserved immediately in your desired course. Registration will be confirmed by Agilent with a written confirmation letter 2 weeks prior to the course. If space is not available in your requested class, you will be placed on the waiting list. Invoicing does not occur until completion of the training course, unless otherwise requested.

Credit card payments are processed on the same day the invoice is raised, which attracts a 2% discount for being paid within 14 days of the invoice date. Please note that your invoice will reflect the full amount, but your credit card statement will reflect an amount 2% less than the total bill. Your invoice will be forwarded to you for records purposes and will contain a note stating the amount billed to your credit card.

Cancellation Policy: Cancellation and rescheduling must be made within 10 business days prior to the start of the course to avoid a 50% billing to the attendee. A one-day cancellation or non-attendance will result in full billing. Agilent Technologies reserves the right to cancel any course 10 business days prior where minimum enrollment is not met. The purchase of non-refundable airline tickets is NOT recommended due to possible class cancellations.